

C2 Management Team Meeting
Thursday, December 2
9:15 am – 10:15 am

Meeting Notes

In attendance by phone/polycom: Bill Michener, Mary Jo Daniel, Anna Morrato, Gina Tanner, Duane Elms, Andy Salazar, Jason Arviso, Jared Ribble

Subaward Status

The subaward for WNMU is complete, NNMC is getting final signatures at UNM. Navajo Tech has approved the subaward, but the document needs to be returned to Anna (EPSCoR) for final execution.

Once the subawards are fully executed, subawardees are encouraged to finalize equipment selections; equipment purchase lists should be sent to Anna and purchases completed as quickly as possible.

Timeline for Key Activities/Milestones

Mary Jo reviewed the timeline that was distributed to Management Team members. All agreed that they would be able to meet the expectation that equipment be fully purchased and installed by January, 2012. Other dates on the timeline were reviewed. It was noted that Kirk Minnick, the project evaluator, intends to visit each campus early in the spring semester and to administer a “pre” survey in January. He will be asked to distribute the survey to the Management Team prior to administering it.

Distance Education Workshop

Mary Jo will follow up with each campus on the feasibility of sending some faculty to a distance education workshop on March 16 with the hope the faculty will be able to stay in Albuquerque for NSF Day on March 17.

External Advisory Board

Mary Jo will initiate a Doodle scheduler for possible dates between mid-April and mid-May for the first joint EAB and spring Management Team meeting at WNMU.

Other Business

Gina Tanner asked for input on a proposal by IDEAL NM that NMCAC take over offering on-line courses. Management Team members suggested questions that need to be addressed in considering this proposal.